

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB RECRUITMENT
AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUED</u>
APPRAISER IV	\$21.34/HR/DOQ	8/21/2015
WEBER COUNTY ASSESSOR'S OFFICE - FULL-TIME WITH BENEFITS		

JOB SUMMARY Under the general supervision of an administrative superior, performs professional and technical work in the appraisal of real property with emphasis on commercial properties.

MAY BE UNDER-FILLED AS AN APPRAISER III (Grade 16)

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Performs duties of an Appraiser III. Performs as a Commercial Appraiser; works with local property owners and real estate professionals in the determination of capitalized values of real estate; determines market value of complex residential and commercial properties. Performs related work as required.

MINIMUM QUALIFICATIONS Graduation from an accredited college or university with a Bachelor's Degree or higher. AND Five (5) years appraisal experience. OR Any equivalent combination of education and experience.

Thorough knowledge of appraising principles, practices and techniques; considerable knowledge of modern office practices and procedures; considerable knowledge of applicable Federal, State, and local laws, codes, and procedures; considerable knowledge of construction methods and procedures as required by the position. Skill in preparing complex appraisal reports. Ability to review the work of others and recognize deviations from accepted appraisal practices and principles; ability to prepare complex reports; ability to think logically, to analyze and evaluate data and to reach sound conclusions; ability to obtain the cooperation of others and to exercise mature judgment; ability to follow written and verbal instructions; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments, and the general public.

SPECIAL QUALIFICATIONS Valid state driver's license, or ability to obtain one. Employee must be a Certified General Appraiser with the Utah Division of Real Estate in good standing or have and maintain a commercial real estate appraisal designation from the International Association of Assessing Officers (CAE), Appraisal Institute (MAI) or American Society of Appraisers (AM, ASA). Must have completed and passed all pertinent real estate courses through the Utah State Tax Commission.

TOOLS AND EQUIPMENT USED Tape measure, pencil or micro-computing device, calculator, phone, copy machine, computerized property appraisal system.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally required to reach with hands and arms; stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will occasionally work outside in adverse weather conditions. The noise level in the work environment is usually moderately quiet in the office, and moderate to loud in the field.

POSITION CLOSED ON SEPTEMBER 11, 2015

APPLICATION AVAILABLE AT www.co.weber.ut.us AND MUST BE SUBMITTED TO:
Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401
EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING REQUIRED