

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE  
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB RECRUITMENT  
AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUE</u>
<b>Community Health Educator II</b>	\$17.18/HR	3/19/2010

WEBER-MORGAN HEALTH DEPARTMENT - Part-time with Benefits, Sick Vacation & Retirement

JOB SUMMARY Under general supervision of Department Director and under direct supervision of the Director of Health Promotion, performs complex public contact work designing and conducting community health education program. Is responsible for the development and implementation of prevention-oriented public health education program including tobacco prevention education, and cessation, intentional and unintentional injury prevention, lifestyle management, chronic disease prevention and environmental health education programs under the guidelines set forth by the annual contract with the Utah Department of Health and Environmental Quality as well as the Utah Health Code and local rules and regulations of the Department.

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

Will perform the following specific functions:

1. PREVENTION EDUCATION: Develop and present effective health education programs on smoking and smokeless tobacco use, nutrition, physical activity, self esteem, injury prevention, health screenings and early detection of health problems, lifestyle management and other community and personal health issues.
2. SMOKING CESSATION: Provide smoking cessation programs in schools and the community using current cessation methodologies.
3. CONDUCT AND MONITOR UNDERAGE BUYING OPERATIONS: In cooperation with local law enforcement agencies, conduct underage buying operations to identify and educate retailers who sell tobacco products to under age persons.
4. INJURY PREVENTION: Develop and implement health education programs to reduce the incidence of intentional and unintentional injuries, e.g., bicycle injuries, motor vehicle crashes, burns, drowning, poisoning, suicide and violence.
5. ENVIRONMENTAL HEALTH EDUCATION: In collaboration with the Divisions of Environmental Health, development and implementation of effective public health education programs related to food safety, lead poisoning, radon, waste water disposal, air quality, water quality and other pertinent environmental health issues.
6. OTHER PUBLIC HEALTH PROGRAMS: Assist the Divisions of Environmental Health, Adult Prevention Health and Maternal and Child Health with the development and implementation of effective public health education programs.

Exercises supervision over Community Health Educator I. Identifies and evaluates health education needs in cooperation with community groups; assists in establishing objectives and planning the educational programs to address health problems; utilizes community organizations and involves local leaders in desired community action to achieve the educational objectives. Assists staff of related health programs in assessing health education needs and planning solutions. Provides consultation regarding evaluation techniques to measure success of educational programs; utilizes the mass media effectively as part of the educational process; establishes and maintains working relationships with schools, hospitals, physicians, public officials, community groups and voluntary agencies which have interest in specific studies.

MINIMUM QUALIFICATIONS Graduation from a college or university with a Bachelor's Degree in Public Health Education, Community Health Education, Public Health, Lifestyle Management or a closely related field, AND One year of experience in community health education or related field, OR A Master's Degree in Health Education, Public Health, Public Administration or a closely related field. AND Certified by the National Commission for Health Education Credentialing as a Certified Health Education Specialist. Required knowledge, skills, and abilities:

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Considerable knowledge of the psychological and physiological effects of tobacco, alcohol and illicit drugs; Considerable knowledge and understanding of public health methods and procedures; Considerable knowledge of health education methods and preventative health practices; Considerable knowledge and understanding of behavior modification principles and methods; considerable knowledge of community analysis and survey techniques, needs assessment, and principles of community development and organization; considerable knowledge of educational tools and use of the media for information dissemination; considerable knowledge of state and local political processes; considerable knowledge of materials, aids, literature, and services available in the field of community health. Skills in delivering presentations to individuals and groups; considerable skill in communicating verbally and in writing; basic computer and word processing skills. Ability to develop curriculum, lesson plans, skill building activities, audio-visual materials and other motivational and educational materials; Ability to assess community and personal health needs and plan and implement effective public health programs; ability to work with antagonistic or even hostile people; ability to communicate effectively and professionally verbally and in writing; ability to adapt presentations and materials to meet the needs of culturally diverse populations; ability to establish good working relationships with federal, state and local agencies, employers, property owners, hospitals, health care providers, human service providers, and other local health departments, Utah Department of Health, local school districts, business and civic leaders, elected officials and the general public.

SPECIAL QUALIFICATIONS Must be non-smoker and non-tobacco user. Must be able to carry audio-visual equipment and educational materials. Must have a valid Utah Drivers license and a good driving record. Must be available for periodic evening and weekend presentations and activities and occasional overnight travel. Work environment will consist of office, schools, stores, health fairs, public meeting places, etc. **Preference will be given to candidates with grant writing training or experience.**

TOOLS AND EQUIPMENT USED Telephone, computer, fax machine, audio-visual equipment, display materials.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel. The employee must occasionally lift and/or move more than 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is the clinic is moderately noisy.

**POSITION CLOSES: OPEN UNTIL FILLED**

**COUNTY APPLICATION FORM MUST BE SUBMITTED TO:**

**Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401**

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING  
REQUIRED**