

WEBER COUNTY CORRECTIONAL FACILITY

Volume

INMATE MANAGEMENT

Chapter

JD 07 - INMATE DISCIPLINE: PENALTIES

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JD 07/01.00 **GENERAL**

JD 07/01.01 **Purpose**

The purpose of this chapter is to provide the policy , procedures, and requirements for inmate discipline sanctions.

JD 07/01.02 **Cross Reference**

JD 03 - Temporary Restrictions

JD 06 - Inmate Disciplinary

UJS D.07

FDr01 Utah Department of Corrections Inmate Discipline Procedures

JD 07/01.03 **Definitions**

discipline	the outcome of a process of orientation, training, guidance, and/or punitive sanctions intended to bring about order and personal responsibility
isolation	lock-up; separating the inmate from others in any area of the facility as designated by the Jail Commander/designee
IPP Coordinator	Inmate Placement Program Coordinator; an employee of the Utah State Department of Corrections
Lockdown	for purposes of this policy, lockdown means confinement to ones cell for a specified period of time and no out-of-cell activities or privileges
Punitive Isolation	for purposes of this policy, punitive isolation includes restricted out-of-cell activities and limited access to privileges as sanctioned by the IDHO. Punitive Isolation is generally served in a housing unit which is managed as a maximum custody unit.
sanction	punishment
WCCF	Weber County Correctional Facility
WCS	Weber County Sheriff

JD 07/02.00 **DISCIPLINARY SANCTIONS**

JD 07/02.01 **Policy**

It is the policy of the WCCF that:

- A. disciplinary penalties be defined;
- B. there be limits on penalties imposed for minor disciplinary sanctions, which may be imposed with no formal due process;
- C. sanctions/punishments are authorized for major disciplinary violations after due process has been exercised.

JD 07/02.02 **Rationale**

- A. Written policies and procedures are necessary to provide staff with guidance concerning what types of punishments or sanctions may be issued to inmate who violate facility rules and regulations.
- B. Informal discipline is a useful tool in controlling inmate behavior. Minimal penalties imposed as a part of informal discipline do not legally require a due process hearing and provide staff a simple, straightforward and non-adversarial means of correcting inmate behavior.
- C. When a major rule violation is involved, a strong response is required. Punishments that do not exceed the limits of the Cruel and Unusual Punishment Clause and which are not obviously and overly harsh compared to the seriousness of the offense are generally constitutional.

JD 07/02.03 **Procedure: Disciplinary Sanctions**

- A. **Restrictions on Disciplinary Sanctions**
 - 1. Inmates shall not be subjected to cruel and unusual punishment.
 - 2. Inmates shall not be held in disciplinary isolation for longer than thirty consecutive days without a finding of guilt on a new charge. Non-punitive isolation resulting from a classification decision may be indefinite, however.
 - 3. Inmates shall not be deprived of water, toilet facilities, clothing, or bedding, unless the inmate destroys the bedding or clothing. The decision to deprive an inmate of bedding or clothing shall be that of the Jail Commander/ representative and shall be only temporary.

4. Inmates shall not be deprived of food.
5. Inmates shall not be deprived of soap, toothbrush, comb, shaving implements, nor showers. Inmates may not be prevented from maintaining personal hygiene.
6. Information concerning disciplinary actions against State Corrections inmates shall not be sent to the IPP Coordinator for forwarding to the Board of Pardons unless the inmate has had an opportunity for due process.

B. Minor Sanctions

1. Approved minor sanctions may include one or a combination of the following:
 - a. counseling;
 - b. written or oral warnings;
 - c. denying access to television;
 - d. temporary restriction of:
 - 1) Commissary privileges (up to 7 days);
 - 2) Telephone privileges for personal use (up to 7 days);
 - 3) Personal visits (up to 7 days);
 - e. lockdown for up to 24 hrs; and
 - f. other sanctions which are not more severe than those listed above.
2. Informal disciplinary actions should be documented.
3. When a staff member determines it is necessary to impose a 24 hr lockdown as a disciplinary sanction, the 24 hr time period should begin at the time of the rule violation and should be managed in the inmates current housing unit. Kiesel facility inmates may serve the 24 hr lockdown during times which do not conflict with outside activities such as work release or other community service work assignments.

C. Major Sanctions

Approved major sanctions may include one or a combination of the following:

1. restitution;
2. restriction of commissary, visiting, or telephone privileges for up to 30 days;
3. Punitive isolation, to include 24 hour lockdown with approval of the Jail Commander/representative, for up to 30 days;
4. referral of information through the IPP Coordinator to the Board of Pardons for review of parole status;
5. restriction of any privileges granted according to the inmate's custody level;
6. food loaf;
7. loss of accrued good time;
8. additional work assignments;
9. other sanctions which do not constitute cruel and unusual punishment under the constitution.

JD 07/03.00 **LEARNING OBJECTIVES**

JD 07/03.01 **Disciplinary Sanctions**

Staff shall demonstrate an understanding of approved disciplinary sanctions which include:

- A. minor sanctions; and
- B. major sanctions.