



- C. **Division General Meetings:** These meetings are set and chaired by the Division Chief Deputy and provide an opportunity to disseminate information to the entire Division. Those in attendance represent all Bureaus, Sections, Units/Squads of the Division and provide for a two way exchange of information relating to common concerns and goals of the Division.
- D. **Division Staff Meetings:** The Chief Deputy may also set and chair Division Staff meetings with Bureau Commanders to discuss directed management concerns of the Division.
- E. **Bureau Staff Meetings:** These meetings, set by the Bureau Commanders or the Section Lieutenants by direction, are to create opportunities for providing information to all of the first-line supervisors within the Sheriff's Office. Those in attendance, represent all sections of the Bureau and provide for the two-way exchange of information relating to the common concerns and problems of the first- line supervisor.
- F. **Each unit/squad and Section** in the Sheriff's Office will hold meetings according to the unit/section's needs. The frequency of such meetings will be decided by the unit/section supervisor.