

Enforcement Division	
Chief Deputy Klint Anderson	
Procedural Order	

To: All WCSO Staff

From: Lt. Chad Ferrin

CC:

Date: 23-January-2012

Re: Euthanasia Chamber

#12-02

The euthanasia chamber is a great resource to use when euthanasia is needed; however, it is not mandatory that it be used at anytime and shall only be used when a reasonable amount of animals are to be euthanized.

Only staff members that have been trained and are familiar with the operation of the euthanasia chamber shall be allowed to use or assist in the use of the chamber. Two staff members shall always be present when using the chamber. Both staff members assisting with the euthanasia procedure shall complete and initial the "Euthanasia Chamber Usage Report". Any issues shall be reported to the Shelter Director immediately. The keys to operate the chamber are to be kept inside the locked narcotics box inside the locked cabinet in the E-room. Both staff members assisting with the euthanasia shall sign out the keys for use and sign again when the keys are returned and secured with date and time logged. At no time shall the keys be left in the chamber when it is not in use and unattended. When entering the E-room and/or using the chamber, staff shall pay attention to the "safe/danger" indicator lights that are outside the doors. **If at any time these lights are red or not on at all, staff must evacuate the building and contact the Fire Department to respond to check for a gas leak.** The chamber and cage shall be properly cleaned and put away after each use. The E-room (kennels, equipment, etc.) shall be cleaned and mopped after any euthanasia is completed.

At no time shall anyone adjust, change, alter, modify, or tamper with any of the components of the euthanasia chamber. Only the Shelter Director or a Supervisor shall change the gas tanks when they are empty. If at any time the chamber fails to operate properly, staff are to leave the chamber door closed and notify the Shelter Director or a Supervisor.