

Corrections Division	
Chief Deputy Kevin Burton	
Procedural Order	

To: All WCSO Staff

From: Chief Deputy Burton

CC:

Date: 19-March-2013

Re: Inmate Self-Harm Documentation

#13-03

All incidents involving inmate self-harm must be documented. Staff who are reporting such incidents must identify the incident in DSI on the "Incident Legacy" screen using the "attempted suicide" option in the "incident type" pull-down menu. Since reporting staff cannot determine an inmate's intent when committing self-harm, *any* type of self-harm must be reported as attempted suicide.

If the incident is also reported as a misconduct or other type of report, staff must still identify the incident in the Incident Legacy section of DSI.