

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Classification		CHAPTER/SECTION NO.: 15.3	
EFFECTIVE DATE: August 1, 2001		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>**See Master File</u> Sheriff	
STANDARD NUMBER: 21.2.1			

15.3 Policy

15.3.1 The Sheriff's Office classification plan will consist of occupational categories and job titles created by the Weber County Classification and Compensation Schedule. The plan will include:

- A. Positions which are similar in duties, responsibilities, and qualifications will be grouped together into the same class.
- B. Job descriptions or specifications for each position within a class.
- C. Compensation, as it relates to job classification, is governed by the Weber County compensation plan.
- D. Based on duties, responsibilities, qualifications, and Sheriff's Office needs; the Sheriff and/or Weber County Human Resources Department can request a job classification review.