

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Annual Grievance Analysis		CHAPTER/SECTION NO.: 17.10	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES:		APPROVED: <u>**See Master File Sheriff</u>	
STANDARD NUMBER: 25.1.3			

17.10 Policy

- 17.10.1 All grievance issues which have been resolved will be reviewed annually by the Chief Deputy.
- 17.10.2 The list of grievances filed and the outcomes, if applicable, will be kept by the Chief Deputy.
- 17.10.3 After review by the Chief Deputy, a report will be issued containing the grievances filed and comments and/or suggestions for corrective action(s) to the Sheriff.
- 17.10.4 If a trend is observed on grievance filing issues, the necessary steps will be taken to correct or minimize the causes.
- 17.10.5 The Sheriff will make any final decisions on issues raised by the Chief Deputy's report.
- 17.10.6 This report will be kept in a file by the Chief Deputy.