

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Personnel Participation in Recruitment		CHAPTER/SECTION NO.: 21.2	
EFFECTIVE DATE:10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <b><u>** See Master File</u></b> <b>SHERIFF</b>	
STANDARD NUMBER: 31.1.2			

## 21.2 Policy

- 21.2.1 At minimum the assigned Office Recruitment Team Coordinator and other Office personnel specifically involved in recruitment activities should have a working knowledge of, and access to, information regarding the essential areas of personnel recruitment, including, but not limited to, the equal employment opportunity and affirmative action plan of Weber County.
- 21.2.2 Any training on personnel recruitment issues may be provided by the Training Unit of the Sheriff's Office, the Human Resource Department of the County, and other outside qualified sources.