

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Community Outreach and Recruiting		CHAPTER/SECTION NO.: 21.5, 21.6, 21.7	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <b><u>** See Master File</u></b> <b>SHERIFF</b>	
STANDARD NUMBER: 31.3.2			

## 21.5 Discussion

- 21.5.1 The Office recruitment process may include community outreach efforts to ensure that advantage is taken of the assistance, referrals and advice the community wishes to offer. The Office recognizes the positive value of such information and shall solicit this input on an ongoing basis.

## 21.6 Purpose

- 21.6.1 Advertising for positions is done so that a wide degree of exposure, well outside the jurisdictional boundaries of Weber County is assured.

## 21.7 Policy

- 21.7.1 The Weber County Human Resources Department may make job announcements pertaining not only to deputy and corrections officer positions but other Sheriff's Office personnel positions.
- 21.7.2 These announcements will be circulated to other departments and community service agencies. The Human Resources office should request that these organizations post such announcements for the benefit of persons interested.
- 21.7.3 Out of Jurisdiction Recruitment

- A. In order to ensure that recruitment goals are

met, the Weber County Sheriff's Office may recruit from outside its jurisdictional boundaries as well as within them. This may be done through the following mediums:

1. Design and distribution of Office brochures when possible.
  2. Provide speakers for career opportunity functions if needed.
  3. Place advertisements in media.
  4. Place job announcements at schools, churches, etc.
- B. Office speakers will be provided to give recruiting presentations to schools and at other functions throughout the local area when requested and as scheduling permits.