

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Storage of Selection Materials		CHAPTER/SECTION NO.: 22.7	
EFFECTIVE DATE: 2/28/02		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> SHERIFF	
STANDARD NUMBER: 32.1.7			

22.7 Policy

- 22.7.1 The Professional Standards Section Commander will maintain files containing the Weber County Sheriff's Office selection process and other applicable materials as outlined by the County Department of Human Resources.
- 22.7.2 Selection materials are to be stored in a secure area when not being used and should not be left unattended when not in the storage area.
- 22.7.3 Selection materials are to be disposed of in a manner consistent with GRAMA provisions, if applicable, that prevents disclosure of the selection information.