

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Training for Background Investigations		CHAPTER/SECTION NO.: 22.9	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> SHERIFF	
STANDARD NUMBER: 32.2.2			

22.9 Policy

- 22.9.1 Personnel assigned to background investigations will be trained in collecting required information. Such training may be conducted through a training bulletin. Training will stress the following:
- A. Confidentiality.
 - B. Liability and waiver requirements.
 - C. Documentation.
- 22.9.2 Only sworn deputy personnel will be used as background investigators.
- 22.9.3 To the fullest extent possible, all background investigations will include on-site investigations. Exceptions would include out-of-state applicants.