

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Roll Call Training		CHAPTER/SECTION NO.: 23.17, 23.18	
EFFECTIVE DATE: 12/11/01		REVIEW DATE:	
AMENDS/SUPERSEDES:		APPROVED: <u>** See Master File</u> SHERIFF	
STANDARD NUMBER: 33.5.2			

23.17 Purpose

- 23.17.1 The office recognizes roll call training as a viable method of reinforcing past training as well as introducing new information to personnel. Roll call training may be impromptu or assigned by the training coordinator and/or affected supervisor.

23.18 Policy

- 23.18.1 Roll call training may take into account the special needs of personnel who, by virtue of their assignments, are not able to participate in normally scheduled training.
- 23.18.2 Planning for roll call training will be coordinated by the shift supervisor. Requests for specific training should be directed through one's immediate supervisor to the training section.
- 23.18.3 Techniques/methods used to conduct roll call training may vary depending on the nature of the material presented.
 - A. Oral presentation may be supplemented with videotape, handouts, hands-on application, audio cassette recording, or whatever method best serves to communicate the training information.
- 23.18.4 The Weber County Sheriff's Office recognizes Utah P.O.S.T. as the principle source of formal training and education of its

deputies. Roll call training instruction should emphasize consistency and concurrence with P.O.S.T. instruction. The training section will function as liaison with P.O.S.T. to ensure that mutually recognized standards of instruction are maintained.

- A. Those personnel who participate in roll call training may provide a verbal and/or written evaluation of the training material as may be required by the training section.
- B. The assignment and scheduling of roll call training may be coordinated by the training section.
 - 1. Additionally, supervisors may accomplish this function by delegating the task of such training to shift officers. Roll call training will occur as special needs arise or upon request by Office personnel for this type of instruction. Roll call training will be pre-announced in order for supervisors to schedule personnel to achieve the maximum level of attendance possible.