

WEBER COUNTY SHERIF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Deployment of Specialized Vehicles		CHAPTER/SECTION NO.: 28.11	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES:		APPROVED: <b><u>** See Master File Sheriff</u></b>	
STANDARD NUMBER: 41.1.4			

## 28.11 Policy

### 28.11.1 Two-wheeled vehicles

- A. Bicycles may be deployed by trained personnel. The criteria for their use includes:
  - B. Specialized patrol of residential and business districts.
  - C. Small geographical areas which do not each require a full-time deputy.
  - D. The need for the patrol of parks, trails, parking lots, canal banks, or other terrain not suited for conventional patrol cars.
    1. Special events.
    2. Designated preventive patrol assignments.
    3. Community policing.
- B. Bicycles will be operated in accordance with the Utah Traffic Code 41-6 Article 11.
- C. Bicycles may be used for emergency response and for detection and apprehension of suspects engaged in criminal activities.
- D. Deputies must qualify on an Office approved course which is conducted on an annual basis before being authorized to operate a bicycle

on duty.

- E. The COPS Unit deputies will be responsible for the condition and maintenance of their assigned bicycles, if applicable.
- F. All bicycles will be equipped with a headlight and taillight system and rear bike rack with pack.
- G. Deputies will be required to wear Office issued/approved uniforms and safety helmets while operating a bicycle on duty.
- H. Only those deputies trained in the operation of bicycles will be authorized to ride on duty.
- I. See chapter 45 for policy and procedures on motorcycles within the motor unit.

#### 28.11.2 Four-Wheeled vehicles

- A. Four-wheeled ATV (all-terrain vehicles) vehicles may used to patrol the natural park areas and or other rough terrain areas in Weber County and during special events, i.e., 4<sup>th</sup> of July and other Weber county functions.
- B. During the operation of ATV vehicles, deputies will abide by the following policy:
  - 1. Deputies operating ATV vehicles will not chase offenders in the equestrian park area unless the suspect/offender has either committed a forcible felony or the deputy believes the suspect/offender is about to commit such a felony.
  - 2. All ATV vehicles will be kept at very slow traveling speeds at all times, unless the above exception applies and/or there is a threat of serious injury or death to the deputy and/or others if the offender is not apprehended.
  - 3. ATV vehicles will be shut down if the

deputy knows or perceives that a horse and rider are approaching. The deputy will not start the ATV vehicle until the horse and rider are at a safe distance away from the vehicle, so as to not startle the horse.

4. ATV vehicle MPH meters will be checked at least once a shift to ensure that the machines are running properly and arrange for any inspections or repairs as soon as possible.
5. ATV vehicle operators will be certified on the machines through Office approved training before they will be allowed to ride the machines.
6. ATV vehicle operators will be familiar with all policies pertaining to the operation of the machines prior to being allowed to ride.
7. The following equipment specified for the rider and machines will be utilized at all times unless exigent circumstances apply:
  - A. Helmet
  - B. Gloves
  - C. Eye Protection
  - D. Boots
  - E. Appropriate on-duty clothing
8. Inspection forms will be checked every time ATV vehicles are checked out and back in.
9. ATV vehicle operators will ensure that all machines are fully fueled after each ride.
10. ATV vehicle operators will secure vehicles appropriately upon completion of assignment or tour of duty.
11. The Office supervisor assigned to oversee Search and Rescue Operations, or

his/her designee is ultimately responsible for the overall inspection, care and maintenance of the WCSO owned ATV vehicles.

28.11.3 Mobile Command Vehicle (MOBCOM)

- A. The Mobile Command Center Vehicle (MOBCOM) is for the use of the Weber County Sheriff's Office for special operations, emergency operations and other uses as authorized by the Sheriff or Chief Deputy. The MOBCOM may be used at the scene of major incidents as determined by the incident commander.
- B. The MOBCOM may also be used for special events and public relations, and will be operated according to operating instructions included in the vehicle, as approved by the Homeland Security and Special Operations Bureau Commander (HSSO).
- C. If the MOBCOM is needed after regular working hours (0800-1700 hours, Monday-Friday) and the operator could not make prior arrangements, the operator shall request approval from his/her Bureau Commander or designee to check out the vehicle.
- D. The operator of the MOBCOM will:
  - 1. Operate the vehicle according to the command vehicle's instruction manual.
  - 2. Check out the MOBCOM garage bay key located in the HSSO Bureau.
  - 3. Sign the MOBCOM "OUT" and "IN" utilizing the vehicle sign in/out form posted in the MOBCOM garage bay #3 in the Office Annex Building.
  - 4. Inspect the vehicle for damage, prior to use, and fill out the inspection form provided with the sign in/out form. The operator is responsible for the vehicle and all damage to the vehicle while checked out in his/her name. Any damage

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to the vehicle while checked out must be reported to the HSSO Fleet Manager and documented on the inspection form upon the vehicle's return. The HSSO Bureau Commander will determine the action to be taken.

5. Obey all traffic laws and ordinances, unless in an emergency situation and according to all such laws, ordinances and Sheriff's Office and County policies which pertain.
  6. Ensure that all passengers adhere to Weber County policy regarding the use of safety belts.
  7. Ensure that the command vehicle is cleaned and fully fueled at the end of each deployment.
  8. Be responsible for all equipment in the MOBCOM while checked out in his/her name. An equipment inventory list will be located in the vehicle. Items that are missing or need to be replaced will be reported to the Emergency Program Manager in a memo within 24 hours of returning the vehicle.
- E. Equipment for the command vehicle will consist of installed radio, emergency lights, telescoping camera, video equipment, portable radios, and cellular telephones.
- F. Regular maintenance and inspection responsibilities will fall under the HSSO Bureau Fleet Manager's duties and includes mobile command vehicle equipment. An inspection of the vehicle will be performed by the Fleet Manager or designee on a monthly basis.
- G. Only authorized personnel can operate and use the MOBCOM and shall attend a mandatory orientation conducted by the Fleet Manager or designee on MOBCOM operations.

28.11.4 S.W.A.T. Operation Vehicle

- A. S.W.A.T. operations vehicles are operated and maintained by the Ogden Police Department as custodian for Ogden-Metro S.W.A.T. equipment and vehicles. Deputies assigned to the Ogden Metro S.W.A.T. Team will operate S.W.A.T. vehicles in the same manner as any other County vehicle and in accordance with Ogden-Metro S.W.A.T. policy.
- B. Unless equipped with emergency lights and sirens, the S.W.A.T. operation vehicle will not be allowed to operate as an emergency response vehicle and will obey all traffic laws and control devices.
- C. Due to the nature of call-outs, S.W.A.T. operation vehicle passengers may be exempt from wearing safety belts.
- D. The S.W.A.T. vehicle will be used in the transport of S.W.A.T. team members when patrol or unmarked vehicles are impractical.
- E. The responsibility for the operation of the S.W.A.T. vehicle will be the S.W.A.T. commander or his/her designee.
- F. The S.W.A.T. vehicle may be operated by any person authorized by the S.W.A.T. commander.