

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Conducting Vice and Organized Crime Surveillance Operations		CHAPTER/SECTION NO.: 30.8	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 43.1.5			

30.8 Procedure

- 30.8.1 Surveillance operations will be preceded by a thorough analysis of the alleged crimes and victims involved. Such an analysis may yield information necessary to conduct a safe and effective surveillance operation.
- 30.8.2 Surveillance operations will be preceded by a written analysis of the probable offenders to include: habits, associates, vehicles, methods of operation, address, employment, and hazard factor(s).
- 30.8.3 Prior to conducting surveillance operations, operatives will be familiarized with the target area(s).
- 30.8.4 Surveillance operations should be conducted in such a manner that the observation and/or "tailing" of a suspect is accomplished while presenting as little, if any, intrusion to people and surroundings nearby. As circumstances dictate, arrests will be made with as limited exposure of police presence as possible.
- 30.8.5 Funds necessary to support the activities of operatives engaged in surveillance operations will be allocated in accordance with the provisions outlined in chapter/section 12.7.
- 30.8.6 Written surveillance operations planning will include provisions for communications among

operatives. Such provisions may include radio transceivers, pagers, telephones, hand signals, and other means necessary as circumstances require.

- 30.8.7 Vehicles used during surveillance operations should be of a make and model which will not present the image of police agency or "fleet purchase" type vehicles. Vehicles should be interchanged between operations in order that surveillance "patterns" are not established, and become evident to the objects of the surveillance. Vehicles, equipment, and tactics should be used in such a manner that counter-surveillance measures by suspects are negated.
- 30.8.8 Supervisors responsible for coordinating surveillance operations will consider those factors necessary to provide, or allow for, food and rest for operatives during the operation.
- 30.8.9 Supervisors responsible for the planning of surveillance operations will evaluate all pertinent legal issues and necessary court orders as they apply to the operational plan of action. The Weber County Attorney's Office will be consulted regarding the legality of planned operations as necessary.