

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Vice and Organized Crime Raids		CHAPTER/SECTION NO.: 30.12, 30.13	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 43.1.5			

30.12 Policy

- 30.12.1 Vice and organized crime raids by the investigation section will not be conducted without the authorization of the Investigations Section Lieutenant. The Investigations Section will notify the on-duty patrol (and any other affected) supervisor or other agency or jurisdiction as well as the Operations Bureau Commander in the event a raid is planned or initiated. The Sheriff, or designee, will be notified for approval in the event that special response (SWAT and/or medical, fire) is required in support of vice and organized crime raids.
- 30.12.2 Vice and organized crime raids will be directed by the Investigations Section Lieutenant. Under circumstances where patrol personnel are utilized to assist in such raids, the Investigations Section Lieutenant will retain command authority.

30.13 Procedure

- 30.13.1 Prior to approaching or entering a targeted area where a vice or organized crime raid is to occur, measures should be taken to insert an undercover operative into the area for the purposes of surveillance and reporting the activities of suspects or other hostile elements.
- 30.13.2 Unless circumstances suggest that officer

safety would be jeopardized, the announcement of police presence in a targeted area will be made at the time of a raid.

- 30.13.3 Conduct unannounced ("no knock") entry should be conducted only when necessary to preserve evidence, or reduce the threat in apprehending clearly dangerous persons, and make such entries in the safest manner possible.
- 30.13.4 Authorization for unannounced ("no knock") Entry.
 - A. Authorization will almost always be achieved by obtaining a court warrant that includes provisions for such entry.
 - B. Exigent circumstances may preclude obtaining the warrant in a timely manner. In these cases entry is made only to secure the area to preserve evidence until a warrant is obtained.
 - C. These same exigent circumstances may interfere with the normal planning process covered in this operating procedure. However, even in exigent circumstances, provisions of this operating procedure shall be followed to the extent practical.
 - D. Some public buildings or public areas in private structures may not require search warrants. Authorization from a supervisor is required to conduct a raid in a place where a warrant is not required.
- 30.13.5 With the exception of undercover operatives, deputies engaged in raid operations will be uniformed or in some other obvious manner identified as police.
 - A. Unless absolutely necessary for officer safety, any undercover agent, who may be or have to be present at the raid location, should not engage in custodial arrest of suspects, but should by prior arrangement with arresting officers be treated as a

suspect. This will help to ensure undercover confidentiality and reduce the potential for confusing the deputy/agent with suspects.

- 30.13.6 Upon completion of a vice and/or organized crime raid, steps should be taken to secure buildings, vehicles, and structures subject to the raid.
- 30.13.7 In order to ensure an efficient and organized search and seizure of evidence during vice and organized crime raids, one officer/investigator will be designated as the primary evidence collection officer responsible for seizing evidence and/or contraband.
- 30.13.8 Special equipment necessary to conduct a vice and/or organized crime raid may include but not be limited to:
 - A. Evidence collection kit
 - B. Camera equipment
 - C. Portable lighting and power equipment
 - D. Special weapons
 - E. Handcuff chain
 - F. Bolt cutters, sledge hammer, construction tools, etc.
 - G. Prisoner transport vehicles
- 30.13.9 The selection of special units needed to support organized crime and/or vice raid operations will be the responsibility of the Operations Bureau Captain. The use of special units will require a plan of action which outlines provisions for communications during all operations.
- 30.13.10 Vice and organized crime raid planning will include provision for the arrest and processing of suspects. The transportation, processing, and care of arrested persons will be conducted in as safe and efficient manner as possible. In order to ensure an efficient and organized booking process, one officer/investigator will be designated as the primary booking official. The jail commander shall be notified prior, of any

high volume of bookings expected.

- 30.13.11 The use of force during vice and/or organized crime raids will be in accordance with UCA, 76.2.404. Pre-established fire response conditions will be authorized by the supervisor/commander only.
- 30.13.12 Fire and aid units should be put on standby status. These units may be summoned to a staging area or other safe area at the discretion of the incident commander.
- 30.13.13 Personnel involved will complete necessary reports concerning their activities and assignments during the raid. These reports will then be filed under the master case report number assigned to the raid.