

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Emergency Mobilization Plan - Provisions		CHAPTER/SECTION NO.: 33.22	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 46.1.8			

33.22 Policy

- 33.22.1 Communications - Policies and procedures governing this section are contained in Chapter 53 and in the previous sections of this chapter.
- 33.22.2 Alert stages - The procedures for notification of personnel during any emergency operation are identified in the previous sections of this chapter.
- 33.22.3 Primary and alternate assembly areas - The selection of an assembly area or incident command post will be the responsibility of the shift supervisor responding to the scene. Considerations should include:
 - A. Adequate size, to include parking for multiple support units, shelter for evacuees, etc.
 - B. Availability of phone communications.
 - C. Security. Is it a safe but reasonable distance from the scene? The possibilities for incident command post sites include schools, churches, and office building. The size of the operation will dictate, in addition to the aforementioned tactical considerations, the size of a incident command post/assembly area.
- 33.22.4 Equipment distribution - Equipment specific to each emergency operation management may be

available or already in the control of deputies.

33.22.5 Special Task Force Activation - The S.W.A.T. team will be pre-notified and should be called out on the following types of incidents, unless special circumstances dictate otherwise:

- A. Barricaded suspects
- B. Hostage situations
- C. High risk search warrants
- D. Other high risk situations
- E. Other incidents deemed necessary by the Sheriff.

33.22.6 The S.W.A.T. team, and Mobile Field Force Unit (MFFU) in case of civil disturbances, will be subject to call-out regarding mutual aid requests made by outside agencies.

33.22.7 The S.W.A.T. or MFFU call-out protocol is as follows:

- A. The general rule is that the Sheriff or designee will authorize all S.W.A.T. team or MFFU call-outs within Weber County. The Incident Commander will brief the Sheriff or designee of his/her determinations and that a S.W.A.T. team or MFFU call-out is necessary.
- B. The Incident Commander will contact the tactical commander and/or S.W.A.T. team leader or MFFU Supervisor. The Incident Commander may confer with the other lieutenants, captains, Chief Deputy and or Sheriff if they determine the necessity to do so.
- C. The team leader or designee will be responsible for mobilizing the tactical team or MFFU members.
- D. The incident commander, if a Weber County Sheriff Supervisor should notify the Sheriff of the need for a S.W.A.T. team or MFFU call-out at the earliest possible time.

- 33.22.8 Key Personnel Designations - The highest ranking deputy/supervisor at an incident will be considered the incident commander until the arrival of a higher ranking member, who may then assume the incident commander role.
- A. The incident commander will work closely with the S.W.A.T. team commander or MFFU supervisor, if not one in the same, to coordinate a resolution to incidents requiring S.W.A.T. or MFFU call-out.
- 33.22.9 Coordination with Emergency Management Personnel - The incident commander will be responsible for the coordination of all other personnel, agencies, Sheriff's Offices, etc. who may be called out to the incident. HSSO bureau personnel will assist as requested.
- 33.22.10 Transportation Requirements - These are primarily dictated by the number of deputies involved, as well as, the number of evacuees. While there is generally sufficient transportation available to handle our own units, it may be necessary to secure the use of the Sheriff's Office or public works' vehicles. Mass evacuations may involve school buses or public transportation.
- 33.22.11 Management Control Measures - The designated Emergency Management liaison for Weber County is the Emergency Management Section Program Manager.
- A. The Emergency Management Program Manager will coordinate with other Sheriff's Office Bureaus, Weber County Departments and other agencies on at least an annual basis to evaluate and implement any modifications to the Emergency Operations Plan, to ensure that Emergency Management resources will be effectively utilized.
- 33.22.12 Training Exercise - The Sheriff's Office may use an emergency operation incident training exercise to educate employees on the proper procedures and protocol for major incidents.