

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Operational Plan - Special Events		CHAPTER/SECTION NO.: 33.25, 33.26	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 46.1.10			

33.25 Purpose

- 33.25.1 Operational guidelines for handling of special events.
- 33.25.2 Weber County Ordinance 2001-7 provides uniform regulations governing the time, place, and manner of holding certain special events on county roads, on county property, and on private property in the unincorporated area of Weber County when an event's impact upon health, fire, police, transportation and other services exceeds those regularly provided in the unincorporated area of the County. The regulations provided are enacted in order to promote the health, safety and welfare of all the persons in the County, residents and visitors by ensuring that special events do not create disturbances, become nuisances, menace or threaten life, health, and property, disrupt traffic or threaten or damage private or public property.

33.26 Policy

- 33.26.1 The Law Enforcement Division Chief Deputy will at his/her discretion and in coordination with the Operations Bureau Commander as necessary, designate a specific supervisor to oversee the handling and coordination of special events, including the review and implementation of special event permit applications and requirements as specified by Weber County Ordinance 2001-7.

- 33.26.2 The supervisor will coordinate any requests of Weber County or outside agency assistance.
- 33.26.3 The supervisor coordinating the event will coordinate with and provide the Operations Bureau Commander the following:
- A. Written estimate of traffic including a contingency plan for traffic direction and control,
 - B. Written estimate of crowd size and control plan,
 - C. Written estimate of crime problems expected of any given event, and
 - D. Any logistical requirements.
- 33.26.4 The supervisor will provide the Operations Bureau Commander with an estimate of the kind of resources needed to handle the event, including:
- A. Staffing needs, including any special operations personnel (sworn and non-sworn)
 - B. Equipment needs (barricades, street cones, vehicles, etc.)
 - C. Communications needs (between several agencies or Sheriff's Offices, etc.)
 - D. Need for centralized controls (command post other than the police Sheriff's Office)
 - E. Need for aid and medical services (to be coordinated with the fire Sheriff's Office)
 - F. Liaison needs or problems (coordination with other Sheriff's Offices or agencies)
 - G. A general deployment plan
- 33.26.5 The supervisor will be responsible for the operational supervision of such events when assigned and will generally be on-site to supervise those deputies assigned for such events.
- 33.26.6 The Supervisor will be required to submit an after-event report to the Operations Bureau Commander for debriefing and/or critique.