

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Death/Injury Notifications		CHAPTER/SECTION NO.: 41.10, 41.11	
EFFECTIVE DATE:		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <b><u>**See Master File</u></b> <b>Sheriff</b>	
STANDARD NUMBER: 55.2.6			

#### 41.10      **Purpose**

- 41.10.1      To ensure that the notification of the next of kin of deceased, seriously injured, or ill persons is carried out in a prompt, professional, and courteous manner.

#### 41.11      **Policy**

- 41.11.1      Notifications of next of kin shall be broken down into two classifications:
- A.      Those notifications generated from incidents occurring within Weber County.
  - B.      Those reported to this Office from another law enforcement agency, governmental agency, medical facility or doctor, or relative located outside the immediate area.
- 41.11.2      In cases involving death notification, whenever possible, this notification should be conducted by the medical examiner's office in charge of the deceased person's body. From time to time, however, we may be called on to assist with personal notification. Office personnel will make every effort to deliver such notifications, initiated by other agencies, in person. Officers will attempt to determine the effect of the notification and provide the necessary support resources such as victim advocacy, clergy, friends, etc.
- 41.11.3      Officers should normally not make any notifications as requested from parties whose

identity cannot be otherwise confirmed,  
without approval of the shift supervisor.

- 41.11.4 Notifications that are generated from incidents where there is death or injury, in Weber County, will be handled as follows:
  - A. Death notification will generally be handled by and/or coordinated with the doctor or medical facility.
  - B. Notification of local relatives of seriously injured persons within Weber County, should be conducted in person if at all possible. Notifications where there are only minor injuries involved (generally those which are not going to require in-patient medical care) can be conducted by phone. These can be completed by a deputy or through the Offices communications center, at a deputy's request.
- 41.11.5 Deputies or other Office representatives should attempt to provide necessary support services for the next of kin or relatives of deceased, seriously injured, or seriously ill persons, whenever possible.