

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Motorcycle Equipment and Maintenance		CHAPTER/SECTION NO.: 45.51	
EFFECTIVE DATE: 10/7/0		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <b><u>**See Master File</u></b> <b>Sheriff</b>	
STANDARD NUMBER: 41.1.4			

## 45.51 Policy

45.51.1 Each motorcycle is assigned to deputies by the Motor Sergeant. Each motorcycle is the sole responsibility of the assigned deputy while in use. Each deputy will operate his/her assigned motorcycle. Exceptions are:

- A. When the deputy's assigned motorcycle is down for repairs, he/she may operate another unit designated by the Motor sergeant.
- B. Under circumstances approved by the Motor sergeant, a deputy may operate another unit motorcycle. **Under no circumstances will a deputy tamper with, remove, change, alter, or otherwise meddle or interfere with any Motor unit motorcycle.**
  1. Motorcycle equipment installed at the direction of or by the manufacturer is standard. Minor changes, alterations or addition of equipment may be permitted at the discretion of the Motor Sergeant in cooperation with a qualified police motorcycle service agent or representative.
    - a) Any change, alteration, or addition or equipment shall be consistent with all motorcycles in the unit.
    - b) Any change, alteration, or addition of equipment shall be approved and documented by the Motor Sergeant.

- c) Replacement of Office motorcycles should take place at the recommendation of the Motor sergeant, to the administration and fleet manager. The purchase of new or used motorcycles and/or equipment should be done through input from the Motor sergeant.
- 2. Motorcycles shall be inspected daily by the assigned motor deputy, and a minimum of once a month by the Motor sergeant.
  - a) Motor deputies will inspect their assigned motorcycles before or at the beginning of each shift. The inspection shall minimally include tires, fuel, oil, and lights.
  - b) At least once a month, the Motor sergeant will accompany each motor deputy through an inspection of his/her motorcycle.
  - c) Mechanical problems discovered during any inspection shall be reported immediately to the Motor sergeant and to the County Shops.
- 3. Motorcycles, when garaged at other than Office facilities, shall be under cover in an enclosed area. A carport will not meet this requirement.
- 4. Motor deputies will not abuse the motorcycles or any other Office issued equipment. For purposes under this section, the definition of abuse includes, but is not limited to, the following: The extraordinary treatment of, subjection to conditions that would unreasonably accelerate wear and tear, performing tasks for which the equipment was not designed or intended.