

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Security of Transport Vehicle		CHAPTER/SECTION NO.: 47.3,47.4	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 7.1.2			

47.3 Purpose

- 47.3.1 To establish guidelines for the search of transport vehicles prior to and after transporting prisoners.
- A. The purpose of inspecting patrol and transport vehicles is to ensure that prisoners transported in Sheriff's Office vehicles do not have access to weapons or contraband left by other prisoners who were previously transported, or do not have the opportunity to successfully dispose of such articles. Vehicle inspections also assure that the patrol/transport vehicles are properly equipped and functional at the beginning of the shift to assure safe prisoner transportation.

47.4 Policy

- 47.4.1 Prior to utilizing any assigned vehicle at the beginning of each shift and before and after a prisoner transport, each deputy shall inspect that vehicle to ensure that contraband, weapons, and dangerous mechanical conditions are not present.
- A. In the event that contraband or weapons are located, the deputy assigned to that vehicle shall notify the shift supervisor on duty or in his/her absence, the deputy in charge (OIC). Every effort should be made to determine if the contraband and/or weapon is evidence. If so, the items will be processed

as evidence and the appropriate supplement report will be written. If the items are not evidence, they will be processed as "found property."

- B. Prior to assuming the operation of a vehicle for an assigned shift or transport, the deputy shall ensure it is operating properly, and that the equipment necessary for emergency road repairs is available and in good working order. The inspection shall include the presence of flares, and first aid kits. Additionally, fluid levels shall be checked at each fill-up and the deputy should have means to obtain fuel and operational fluids.
- C. The deputy shall report any mechanical condition to his/her supervisor and make arrangements to transport the vehicle to the county shop to correct the problem as soon as possible.