

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Control of Tools, Medical and Culinary Equipment		CHAPTER/SECTION NO.: 48.11	
EFFECTIVE DATE:10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES:		APPROVED: <u>**See Master File</u> Sheriff	
STANDARD NUMBER: 72.4.7			

48.11 Procedure

48.11.1 **Control of Tools** Within Holding Areas and Secure Areas in Courts Buildings and the Sheriff's Office Patrol and Investigations Areas.

- A. Maintenance and repair should be scheduled during time periods when detainees/inmates are not housed in the holding cells when possible.
- B. In event of an emergency repair in a holding cell, all persons being detained in the cell will be removed from the cell and placed into a cell not being affected by the repair work, **AND** will not be allowed to come into contact with the person doing the repairs.
- C. Office staff will maintain continual observation of persons conducting maintenance or repairs in the holding or secure areas.
- D. Upon completion of maintenance and repairs in the holding and secure areas Office staff will conduct a thorough inspection of the areas affected for tools, parts or contraband and document the inspection on the required inspection form.

48.11.2 Control of Culinary Utensils and Food Service

- A. Inmates/detainees being held in a holding cell for such a period or under circumstances requiring a meal will be provided a sack

lunch by the jail or prison.

- B. The sack lunch will be inspected by the Sheriff's Deputy supervising the detainee and no utensil or hard item that can be used as or fashioned into a weapon will be allowed into the cell or possession of the detainee.
- C. After a reasonable time, all remaining portions of the sack lunch will be removed from the cell, the detainee will be searched and the cell inspected for contraband and noted on the required inspection form.

48.11.3 Control of Medical Equipment

- A. In the event of a medical emergency or request for medical assistance the area in and around the holding cell/s must remain secure.
- B. Detainees in the cell not needing medical assistance will be moved to another holding cell.
- C. All areas surrounding the holding cell will be secured to allow access by medical personnel.
- D. A deputy will accompany medical personnel into the holding cell to provide security and to document the medical complaint and treatment provided.
- E. Once the event has concluded, the holding cell will be inspected for contraband and medical supplies/equipment. Housekeeping will be contacted to clean the cell for hazardous body fluids and the inspection will be noted on the required inspection form.