

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Fire Prevention, Evacuation and Suppression		CHAPTER/SECTION NO.: 48.27, 48.28	
EFFECTIVE DATE:10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>**See Master File</u> Sheriff	
STANDARD NUMBER: 72.9.5			

48.27 Policy

- 48.27.1 The Sheriff's Office provides for fire prevention, evacuation, and fire suppression for the holding area/cells located at the Second District Court Ogden, Second District Juvenile Court, and the holding cells at the Sheriff's Office Patrol Bureau and Investigations Bureau offices.

48.28 Procedures

48.28.1 Fire Prevention

- A. As directed in Chapter 48.10 the cells are inspected daily for contraband and other items that could be flammable and used to start a fire. (P&P 48.10; Standard 72.4.5)
- B. The cell inspection will note any damage or faulty fixtures that would be a fire danger. (P&P 48.10; Standard 72.4.6)
- C. Detainees shall be searched and flammable materials taken from them before being placed into a holding cell.

48.28.2 Evacuation

- A. Staff should evacuate detainees from holding areas that are effected by smoke, gases or heat, as defined in WCSO P&P 48.5

48.28.3 Fire Suppression

- A. Fire alarm systems in the Weber County Sheriff's Office are tested periodically according to the County's schedule. The District Court and Juvenile Court of property of the State of Utah and the alarms are maintained and tested by the State DFCM. (Refer to the District Court Security Plan, Section VI, E.)
- B. The holding areas and holding cells in the Weber County Sheriff's Office Patrol Bureau and Investigations Bureau have automatic sprinkler heads for the suppression of any fires that may occur.
- C. The holding areas and holding cells in the District Court Building have automatic sprinkler heads for the suppression of any fires that may occur.
- D. The Juvenile Court building holding cells are not equipped with sprinkler heads. There are smoke detectors in the ventilation system to detect and alert of a fire. Fire extinguishers are located outside the cells for a fire emergency.

48.28.4 Fire Emergencies

- A. In the event of a fire or suspected fire, deputies shall notify the Central Control Room and the Supervisor.
- B. The Control Room personnel shall call 911 and notify OFD of the fire, area in the building the fire is in, and type of fire if possible.
- C. If the fire is small enough that deputies feel it can be safely extinguished with a fire extinguisher then staff may attempt to do so. Even if the fire is extinguished, OFD should still respond to investigate and check the area of the fire.
- D. Deputies first priority in fire is their safety and the safety of the detainees.

- E. Deputies should evacuate detainees as defined in WCSO P&P 48.5
- F. Deputies not involved with evacuation of detainees shall assist with the evacuating court personnel and civilians from the building.
- G. In the event of a fire, after OFD has been called the following individuals shall be contacted by the supervisor as soon as possible:
 - 1. Bureau Lieutenant
 - 2. Bureau Captain
 - 3. Chief Deputy
 - 4. Sheriff
- H. The supervisor shall prepare an after action incident report of the emergency with supplements from all deputies involved.