

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Service of Arrest Warrants		CHAPTER/SECTION NO.: 50.7	
EFFECTIVE DATE: 10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File Sheriff</u>	
STANDARD NUMBER: 74.3.2			

50.7 Policy

- 50.7.1 Only sworn deputies may execute arrest warrants and serve protective orders; and reasonable attempts will be made to verify the validity of any arrest warrant or protective order prior to execution.
- 50.7.2 Situations may occur during normal weekday business hours in which a subject with an outstanding misdemeanor warrant contacts the records unit at the business counter requesting to settle the warrant.
 - A. Records personnel will contact a deputy to respond. The deputy will:
 - 1. Confirm the status of the warrant, and
 - 2. Take the person into custody and book the person into the Correctional Facility, or
 - 3. Transport the person to appear before the appropriate magistrate.
 - B. If no deputy is available, records personnel will notify the on-duty Patrol Section or Investigations Section supervisor, who may elect to direct the person to the court to resolve the matter, if appropriate.
 - C. Records personnel with authorized access, may facilitate the matter by confirming the status of the warrant and/or court of jurisdiction, or other information necessary to assist the deputy and/or citizen.