

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Communications Access		CHAPTER/SECTION NO.: 53.8	
EFFECTIVE DATE: 1		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <u>** See Master File</u> Sheriff	
STANDARD NUMBER: 81.2.6			

53.8 Policy

53.8.1 WACDC personnel have access to the following information concerning the WEBER COUNTY SHERIFF'S OFFICE:

- A. Deputy in charge
- B. Duty roster on each shift
- C. Residential telephone numbers of every agency member
- D. Visual maps detailing the agency's service area
- E. Deputy status indicators
- F. Written procedures and telephone numbers for procuring emergency and necessary external services to the agency
- G. Tactical dispatching plans

53.8.2 Off-duty Deputy contact

- A. Should communications personnel need to contact off-duty WEBER COUNTY SHERIFF'S OFFICE personnel, they will contact the off-duty Deputy at home, using the home phone number list supplied to the communications center. When an off-duty Deputy cannot be reached at home, the communications center will contact the Deputy's pager, if the off-duty Deputy is so equipped.

53.8.3 Maps of service areas

- A. Employees of WACDC have available to them maps or other visual capabilities that detail the agency's service area in order to help them spot the caller's location and dispatch

the appropriate field units without delay.

53.8.4 Deputy Status Indicators

- A. Deputy status indicators are visually available to each communications operator and are important because they allow the communications operator to know the status of every Deputy under his/her control. Deputies depend on the communications center to recognize when they might be in danger by monitoring the Deputy status indicators. The operators know where and how long each Deputy has been out on a call, as well as, know which car is available for a call.

53.8.5 Procurement of External Services

- A. On occasion, situations arise requiring additional resources. Deputies may request resources by contacting WACDC.
 - 1. WACDC shall maintain the necessary information on external services for the WEBER COUNTY SHERIFF'S OFFICE. The procedures must be specific for each individual service in order to provide prompt assistance in all situations, especially emergencies.
 - 2. The external services include, but are not limited to:
 - a) Fire equipment.
 - b) Environmental and human services.
 - c) E.M.T.s.
 - d) Paramedics.
 - e) Ambulances.
 - f) Air ambulances.
 - g) Wreckers.
 - h) Other services that are not components of the WEBER COUNTY SHERIFF'S OFFICE.

53.8.6 Tactical dispatching plans

- A. The WACDC shall provide access and training to their employees in the area of tactical

dispatching plans. Sheriff's Office tactical plans are available to WACDC employees in the WACDC operational manual. These plans may include, but are not limited to:

1. Bank robbery.
2. Tactical team.
3. Pursuit.
4. Mutual aid.
5. Police service dog.
6. Civil Disorder Incidents

53.8.7 Emergency service agencies telephone numbers

- A. Employees of WACDC shall have available to them by means of a private line, telephone index, book, or other means, the telephone numbers of emergency service agencies to expedite contacting these agencies:
- B. The agencies include, but are not limited to:
 1. Fire agencies.
 2. Rescue agencies.
 3. Life squad units.
 4. Animal control units.
 5. Tactical teams.
 6. Medical agencies.

53.8.8 Accessibility to radio communications

- A. Deputies shall maintain radio contact with the communications center and be available to respond to emergency calls while on duty, or off duty but operating a police vehicle, except when they are authorized to be out of service.
- B. When in police vehicles, off-duty Deputies must keep the radio on and, if necessary, be available to respond to emergency calls.