

| WEBER COUNTY SHERIFF'S OFFICE | | POLICY AND PROCEDURES | |
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| SUBJECT: Local, State and Federal Information Systems | | CHAPTER/SECTION NO.: 53.11 | |
| EFFECTIVE DATE:10/7/03 | | REVIEW DATE: | |
| AMENDS/SUPERSEDES: See attached sheet | | APPROVED: <u>** See Master File</u> Sheriff | |
| STANDARD NUMBER: 81.2.9 | | | |

53.11 Policy

53.11.1 The effectiveness of investigative efforts depends heavily upon the quality of information resources. WACDC has access to local, state, and federal criminal justice information to be used by authorized personnel only. Procedures for such access are outlined in WACDC Operations Procedure Manual Q-2001-003.

53.11.2 Criminal Information

- A. WEBER COUNTY SHERIFF'S OFFICE participates in the centralized, statewide criminal identification system through the Bureau of Criminal Identification (BCI).
- B. The WEBER COUNTY SHERIFF'S OFFICE maintains, through agreement with the State of Utah, computer access to the state's criminal information files.
- C. This access terminal allows Deputies to access information through the various states' driver and vehicle license bureaus, criminal history systems, NCIC, and other data sources allowed by law. All stolen property, missing persons, and other information allowed by BCI and access policy will be entered according to proper procedures.
- D. This access terminal allows point-to-point (teletype) communication between this

Sheriff's Office and other local and national users.

- E. Information obtained and use of the system is limited to law enforcement users only. No private party or non-governmental law enforcement agencies shall be provided information or allowed to utilize this system. Non-Sheriff's Office sanctioned, private use of Sheriff's Office employees is prohibited.