

WEBER COUNTY SHERIFF'S OFFICE POLICY AND PROCEDURES	
SUBJECT: Information to be Recorded	CHAPTER/SECTION NO.: 53.14
EFFECTIVE DATE: 10/7/03	REVIEW DATE:
AMENDS/SUPERSEDES: See attached sheet	APPROVED: <u>** See Master File</u> Sheriff
STANDARD NUMBER: 81.2.12	

53.14 **Policy**

53.14.1 WACDC shall be equipped with the means and procedures for handling any misdirected emergency calls.

53.14.2 It is common for one agency to receive emergency telephone calls intended for another law enforcement agency or another public service agency, therefore, WEBER COUNTY SHERIFF'S OFFICE's personnel will accept any misdirected emergency call and promptly relay the information to the agency having jurisdiction.

- A. If the emergency call is received at the Sheriff's Office number, the person answering the telephone call may transfer the caller to the dispatcher at 911 or to the proper agency having jurisdiction.
- B. The person who transfers the call should take the name and telephone number of the caller in case the call is lost in transfer. This may be done if it does not cause further danger to the caller.