

WEBER COUNTY SHERIFF'S OFFICE		POLICY AND PROCEDURES	
SUBJECT: Crime and Accident Scene Vehicles, Equipment		CHAPTER/SECTION NO.: 55.8	
EFFECTIVE DATE:10/7/03		REVIEW DATE:	
AMENDS/SUPERSEDES: See attached sheet		APPROVED: <b><u>** See Master File Sheriff</u></b>	
STANDARD NUMBER: 83.2.4			

## 55.8 Policy

- 55.8.1 The Weber County Sheriff's Office participates in a multiple agency program supporting a Crime Scene Investigations Unit designated to process and collect evidence at crime scenes.
- A. The Office has overall responsibility for the CSI Unit functions and the Unit maintains crime scene vehicles, specially equipped for the processing of crime scenes. The office also has a command post vehicle available for additional resources.
  - B. The Office has access to, and utilizes, the CSI Unit for crime scene processing and evidence collection on a twenty four hour basis.
  - C. CSI Unit personnel are contacted through the dispatch center, who notify CSI personnel by radio or, if on call, by telephone to respond to a call for service.
- 55.8.2 Vehicles used by crime scene technicians will have at a minimum the following equipment:
- A. Camera and film
  - B. Latent fingerprint kit
  - C. Sketch material
  - D. Containers for the collection and preservation of evidence

- 55.8.3 Other equipment available:
- A. 35mm camera and kit.
  - B. Gunpowder residue collection kits.
  - C. Casting kits.
  - D. Other equipment and supplies as needed and approved by the CSI Unit Supervisor.
- 55.8.4 Scenes not processed
- A. If a serious crime scene is not processed, the crime scene technician or the initial investigator shall document why the scene was not processed, in his/her written report.
- 55.8.5 Accident investigator vehicles, if assigned, should be equipped with and/or contact CSI for:
- A. Photographs/Camera and film
  - B. Containers for the collection and preservation of evidence
  - C. Orange traffic cones
  - D. Flares
  - E. Appropriate report forms