



WEBER COUNTY SHERIFF'S OFFICE
POLICY AND PROCEDURES
SHERIFF'S COMMAND STAFF NOTIFICATION

EFFECTIVE DATE: 4/7/08
 AMENDS/SUPERCEDES:
 STANDARD NUMBER: 11.4.5

REVIEW DATE: 04/4/08
 REVISION DATE: 0/0/0
 APPROVED: _____
 Sheriff Signature

6.15.1 Purpose

To set as a guideline when to notify the Sheriff of incidents that would be noteworthy, media worthy, incidents that might deal with liability issues and those issues that significantly affect employees.

6.15.2 Rationale

Due to the very work we perform in Law Enforcement, Corrections, and Emergency Management, there will be extra-ordinary criminal events, certain special events, personnel events, as well as planning efforts that may require notification to the Sheriff or other supervisory staff.

6.15.3 Policy

The following incidents will require notification to respective supervisors up to and including the Sheriff:

- A. Death or serious injury to any member of this office, whether on or off duty.
- B. Death or serious injury of any person when a member of the office is involved, either directly or indirectly, whether on or off duty.
- C. Any incident that involves highly visible individuals or entities such as celebrities, political figures or controversial figures.
- D. The involvement of any office member in a controversial, criminal or compromising situation, whether on or off duty.
- E. Any Search and Rescue incident that begins an assignment of SAR Personnel.

- F. Any other crime or event that you feel, because of its nature or circumstances, may justify notification of a superior. This would apply to multi-agency events of newsworthy significance.
- G. Any potential or actual civil unrest or disturbance/riot, where extraordinary means are required to restore the peace.
- H. Any pursuit involving a Sheriff's Office vehicle.
- I. Any criminal or controversial incident involving a peace officer from another jurisdiction, where the Weber County Sheriff's Office is involved in the investigation.
- J. S.A.T./S.W.A.T. call-outs and/or activations.
- K. Any event that restricts routine access to residences or businesses for an extended period of time such as, but not limited to, evacuation or quarantine.
- L. Life altering events of staff members of this office. This would include births, marriages, severe illnesses, injury, hospital stays, or death of close family members of employees.
- M. Any incident involving the use of a Tazer or discharge of a firearm, other than for animal dispatch.
- N. Any serious crimes against person (homicide, robberies, kidnapping, forcible sexual abuse, etc.) This includes unattended deaths of a suspicious nature.