



**WEBER COUNTY SHERIFF'S OFFICE**  
**POLICY AND PROCEDURES**  
**CHAIN OF COMMAND**

EFFECTIVE DATE: 10/07/03 AMENDS/SUPERCEDES: 6.9 STANDARD NUMBER: 11.2.1	REVIEW DATE: 07/21/08 REVISION DATE: 07/21/08 APPROVED: _____ <div style="text-align: right;">Sheriff Signature</div>
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**6.9.1 Purpose**

To establish accountability between superiors and subordinates.

**6.9.2 Rationale**

All Weber County employees should have a clear understanding of who is responsible to them, and to whom they are responsible to. Strict professional accountability is a critical characteristic of professionalism.

**6.9.3 Policy**

A. The chain of command of the Weber County Sheriff's Office consists of the Sheriff as the Sheriff's Office head. Next in command during the Sheriff's absence, unless otherwise designated by the Sheriff, is as follows:

- Undersheriff
- The Law Enforcement and Corrections Divisions Chief Deputies, in order of seniority and time in grade.
- The Law Enforcement and Corrections Divisions Captains, in order of seniority and time in grade.

During routine work conditions, the Captains are of equal authority.  
 (See 7.2.8, seniority resolution)

1. In order to clarify Continuity of Government requirements of the County Emergency Operation Plan (Utah emergency Management Act) during declared emergencies, the Sheriff will file annually a list with six (6) names and contact numbers of persons identified as interim successors for office chain of command.
2. During declared emergencies this list will supercede the chain of command in this policy through the sixth position if persons named are not the same as

those occupying positions identified in this policy.

- B. If for some reason the Sheriff, Undersheriff and division Chief Deputies are unavailable, the chain falls to Bureau Captains in order of seniority and time in grade unless otherwise designated.
- C. Each section is supervised by a Lieutenant/Sergeant or a non-sworn supervisor. Each section supervisor reports directly to his/her respective Bureau commander, unless otherwise designated.
- D. Each unit or shift is supervised by a Sergeant/Corporal or in the Sergeants/Corporals absence a designated Officer-In-Charge (OIC), who report directly to the Duty Lieutenant or if applicable, a designated on-call watch commander.
- E. Each member is directly accountable to the supervisor of his/her section, unit or shift during their work period. However, conditions may require a ranking officer to direct a member of another shift/unit. Such conditions include but are not limited to:
  - 1. Exigent circumstances where the primary supervisor is unavailable or disabled when a critical direction or decision must be made,
  - 2. Directing deputies in a function specific to the ranking deputies duties (i.e. Range Master, Training Instructor).
  - 3. Observation by the ranking deputy of a serious violation of policy or procedure AND the primary supervisor is not in a position to observe or direct the subordinate.