



WEBER COUNTY SHERIFF'S OFFICE
POLICY AND PROCEDURES
SUCCESSION OF COMMAND

EFFECTIVE DATE: 05/07/09
 AMENDS/SUPERCEDES: 7.2
 STANDARD NUMBER: 12.1.2

REVIEW DATE: 05/07/09
 REVISION DATE: 05/07/09
 APPROVED: _____

Sheriff Signature

7.2.1 Purpose

To establish the command protocol in the absence of the Chief Executive Officer.

7.2.2 Rationale

A system of succession should be established to ensure that leadership is available when the agency's Chief Executive Officer is incapacitated, off duty, out of town, or otherwise unable to command.

7.2.3 Policy

- A. In the event that the Sheriff is required to be absent from the county and cannot effectively perform the duties of the position, this written directive will serve as a written order to assign the next ranking officer in order of succession as the acting Sheriff. The ranking officer will assume the duties and responsibilities of the Sheriff during the Sheriff's absence. See 7.2.3 for succession of command list.
- B. Should the Sheriff become incapacitated through illness, death, or absence or for any other reason, the first ranking officer in the order of succession will assume command of the Office as Acting Sheriff of the County. In the event the Acting Sheriff becomes incapacitated or is absent from the County, the next ranking officer listed in the order of succession will assume command of the office.
- C. The hierarchal succession of command for the Sheriff's Office shall be as follows:
 - 1. The Sheriff of Weber County.
 - 2. Undersheriff
 - 3. Chief Deputy, Law Enforcement and Corrections Divisions, in order of seniority and time in grade.
 - 4. Captains, Law Enforcement and Corrections Division, in order of seniority and time in grade.
 - 5. Lieutenants, Law Enforcement and Corrections Divisions, in order of

- seniority and time in grade.
 6. Sergeants, Law Enforcement and Corrections Divisions, in order of seniority and time in grade.
 7. The remainder of the chain of command will fall to the Deputies in order of seniority.
- D. Whenever the office engages in a major operation involving more than one component, and/or more than one shift, the overall command of the operation will be assigned to the on duty supervisor of the Office/shift initiating the event, unless otherwise directed by the Sheriff or his designee.
- E. The lieutenants will be the ranking shift commanders while on duty. If there is no lieutenant on duty or in the absence of an on-call commander, the shift supervisors will be the ranking shift commanders. This command protocol is for normal day-to-day operations.
- F. Command and/or incident command protocol; and duties and responsibilities of the **Investigations and Support Bureau** during emergencies or unusual occurrences is outlined in chapter 33.
- G. Resolving Seniority Issues
1. Deputies of the same grade shall rank according to the date of their appointment to such grade.
 2. When two or more deputies are appointed to the same grade on the same date, they shall rank according to their original appointment to the Office.
 3. When two or more deputies are on duty together, the deputy of the highest rank is in command.